



Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE

DepEd Quezon
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18 February 2022

DIVISION MEMORANDUM
 DM No. 128, s. 2022

RECONSTITUTION OF THE DIVISION GAD FOCAL POINT SYSTEM (GFPS)

To: OIC-Assistant Schools Division Superintendents
 Division Chiefs
 Division GAD Focal Point System Members
 School Heads in-charge of Governance and Operations
 District GAD Coordinators
 All Others Concerned

1. With reference to the **DO No. 32, s. 2017** or the **Gender-Responsive Basic Education Policy** which aims to strengthen gender and development institutional mechanisms, this Office informs all concerned regarding the reconstitution of the Division GAD Focal Point System (GFPS).

Chairperson : ELIAS A. ALICAYA JR., EdD
*Assistant Schools Division Superintendent
 Officer-in-Charge
 Office of the Schools Division Superintendent*

Technical Working Group

Head : GREGORIO A. CO JR.
*Education Program Supervisor
 Officer-in-Charge
 Office of the Assistant Schools Division Superintendent*

Members : ELIZABETH M. DE VILLA
SGOD Chief

: LORENA S. WALANGSUMBAT, EdD
CID Chief

: MICHELLE G. DUMA
*Education Program Specialist II
 Division GAD Coordinator*

: CATHERINE A. PUREZA
Budget Officer

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	:	EDMUNDO R. MARIN JR. <i>Accountant I</i>
	:	MARIA DOLORES D. ATIENZA <i>Administrative Officer V</i>
	:	MARBIN JERAMIL D. FRAGATA <i>Planning Officer III</i>
Secretariat Head	:	REGINA V. MARINO <i>Senior Education Program Specialist</i>
Secretariat Members	:	MARY JOYCE P. SALAMAT <i>Education Program Specialist II</i>
	:	MARK ANGELO M. TIUSAN <i>Project Development Officer I</i>
	:	FRANCE JOYCE F. TABURDAN <i>Administrative Assistant III</i>
Monitoring and Evaluation (M&E) Head	:	OSCAR R. DUMA JR. <i>Senior Education Program Specialist</i>
M&E Members	:	MARIA BERNADIT M. TUPAS <i>Education Program Specialist II</i>
District Representatives	:	District GAD Coordinators

2. With reference to **DO No. 27, s. 2013** or the **Guidelines and Procedure on the Establishment of DepEd GFPS at the Regional, Division and School Level**, the Division GAD Focal Point Persons shall adhere to the following duties and functions:
- lead in the gender mainstreaming of policies, plans, programs, projects and activities and in the assessment of gender-responsiveness of systems, structures, policies, procedures and programs based on priority thrusts, needs and concerns of the DepEd for its stakeholders, particularly students, teachers and employees;
 - analyze programs and projects using the Harmonized GAD Guidelines for programs and projects to determine their gender sensitivity;
 - recommend formulation/revision of policies in advancing women's status and child protection;
 - lead in the review and updating of sex-disaggregated data for GAD database to serve as basis in performance-based gender responsive planning;

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- e. implement advocacy activities, including the development of information, education and communication materials to ensure consciousness-building and generating support for GAD;
 - f. identify gender issues arising from gender analysis and audit to serve as basis for determining PPAs in the GAD Plan;
 - g. prepare GAD plans and budgets and accomplishment reports and ensure their timely submission to the Central Office (CO) GAD Focal Point Person;
 - h. ensure the effective and efficient implementation of the GAD Plan and PPAs and the judicious utilization of the GAD budget;
 - i. recommend awards, recognition and other incentives to outstanding institutional GAD programs, activities and projects for GAD Focal Point members and other personnel;
 - j. build and strengthen partnership with all GAD Focal Point Persons in the Department, the Philippine Commission on Women (PCW), National Economic and Development Authority (NEDA), Department of Budget and Management (DBM), GAD non-government organizations (NGOs) and other partners; and
 - k. coordinate GAD efforts of all offices/units.
3. For the information and guidance of all concerned.

ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

hrdmgd/02/18/2022

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